

Hamilton Township Board
December 09, 2025
7:00 p.m. - Hamilton Township Hall

1. Call to Order/Pledge

The board meeting was called to order at 7:00 p.m. by Supervisor Conway. Also Present: Clerk Rebecca Mott, Treasurer Sandra Hanson, and Trustees Karen Makay Justin Klein. There were fourteen guests present.

2. Limited Public Comments

None.

3. Additions/Deletions to the Agenda

Old Business: c) Senior Service Funds Allocation

4. Approval of Agenda

Motion by Makay, second by Klein, to approve the agenda as presented. Motion carried.

5. Consent Agenda

- a) Approval of the November 11, 2025, meeting minutes as presented.
- b) Monthly Budget Report for November - Cash Balances as of 11/30/25: General Fund - \$278,599.70; Road Fund - \$8,646.88; Lake of the Woods Weed Fund - \$8,232.63.
- c) Payment of Bills

Motion by Hanson, second by Makay, to approve the Consent Agenda as presented. Motion carried.

6. Old Business

- a) **Neighborhood Watch** – The neighborhood watch program will be ending at the end of 2025. If someone is interested in taking over the program and the Facebook page, please contact Supervisor Conway.
- b) **Demo home** – Supervisor Conway has received two quotes to demolish a vacant and condemned home. The board discussed different options with Bob May, the zoning admin. The Board decided to contract Kevin Kusmack for demolition.
- c) **Senior Service Funds Allocation** – The Board discussed attendance at both Lawrence and Paw Paw Senior Service Programs. Our residents attended Lawrence far more than Paw Paw and the Board discussed allocation of Senior Service Funds to just Lawrence going forward.

Motion by Makay, second by Hanson, to allocate 100% of Senior Service funds starting in 2026 to Lawrence Senior Services. Motion carried.

7. New Business

- a) **Casey David – VBCO Undersheriff** – Casey Davis came to introduce himself and explained his role within the Sheriffs department.
- b) **STR permits within the Township – Ordinance # 12092501** – The Board reviewed the following ordinance: An Ordinance to reduce the number of short-term rentals permitted in the township to six. An Ordinance to protect the public health, safety and welfare by reducing the number of short-term rentals permitted in the Township based on the historical numbers of applications and lack of interest by property owners for the use; to repeal all ordinances or parts of ordinances in conflict herewith; and to provide an effective date.
Motion by Klein, second by Hanson, to approve Ordinance # 12092501. Roll call: Makay – Yes, Mott – Yes, Hanson – Yes, Klein – Yes, Conway – Yes. Motion carried. (A copy of the ordinance is attached and made a part of these minutes.)
The ordinance will become effective thirty days from the date of publication in the Decatur Republican.
- c) **Communication Network** – The Board is looking into some type of communication system to be able to communicate important Township information. Decatur Township currently has one and we could possibly join with them. More information to come.

8. **Reports**

Supervisor – Recap of agenda items; Styrofoam recycling now available at the Decatur Transfer station; Road budget for 2026

Treasurer – Tax collections to start

Planning – Next meeting date is January 12, 2026

Sherriff – 45 calls for November; Thefts continue to rise, install cameras; Phone scams on the rise; Blight updates

Fire Board/Quick Response – QR is continually doing an excellent job with a 93% response rate; Fire Department Christmas Party and awards ceremony

Grange Hall – Closed for the winter

Commissioner Leary – Updates on various County programs and services

Roads- South Haven Schools won the Paint the Plow contest; Plowing stats given; Click Fix Stats; Click Fix app on the County website; Call 911 or dispatch at 269-674-8011 for weather related issues and downed trees

Senior Services – Hamilton Township partners with the Lawrence Township Senior Citizen Program; Having a outstanding turnout for dinners and activities; Visit <https://hamiltontownshipmi.org> for more information

Conservation District – Contact the Conservation District at 269-657-4030 ext. 5 or visit their Facebook page at: Van Buren Conservation District for information on available programs and resources for our area

9. **Limited Public Comments**

Bill Lawson – Trash dumped on his road

John Young – Demo house

10. **Adjournment**

Motion to adjourn by Hanson, second by Makay, motion carried. The meeting was adjourned at 7:54 p.m.

Rebecca Mott, Hamilton Township Clerk