

Hamilton Township Board
November 11, 2025
7:00 p.m. - Hamilton Township Hall

1. Call to Order/Pledge

The board meeting was called to order at 7:00 p.m. by Supervisor Conway. Also Present: Clerk Rebecca Mott, Treasurer Sandra Hanson, and Trustee Justin Klein. Trustee Makay was excused. There were twelve guests present.

2. Limited Public Comments

Bob May – Recognition of Veterans Day and services available to veterans

3. Additions/Deletions to the Agenda

None.

4. Approval of Agenda

Motion by Hanson, second by Klein, to approve the agenda as presented. Motion carried.

5. Consent Agenda

- a) Approval of the October 14, 2025, meeting minutes as presented.
- b) Monthly Budget Report for October - Cash Balances as of 10/31/25: General Fund - \$291,018.31; Road Fund - \$8,646.55; Lake of the Woods Weed Fund - \$8,232.31.
- c) Payment of Bills

Motion by Hanson, second by Klein, to approve the Consent Agenda as presented. Motion carried.

6. Old Business

- a) **Neighborhood Watch** – The neighborhood watch program will be ending at the end of 2025. If someone is interested in taking over the program and the Facebook page, please contact Supervisor Conway.
- b) **BS&A Software upgrade** – The Board discussed upgrading the BS&A tax software with the County. This is a necessary upgrade.
- c) **STR update** – Currently 6 active applications with no permits being issued at this time. The inspections have been completed and have passed.

7. New Business

- a) **Vector Solutions Fire/QR Training 1/3** – The Board discussed the possibility of needing to pay 1/3 of the cost of the Vector Solutions training for the Fire/QR.

Motion by Hanson, second by Klein, to approve paying 1/3 of the total cost not to exceed \$950.00 if needed. Motion carried.

- b) **ImageTrend Training Software Fire/QR 1/3** – The Board discussed the possibility of needing to pay 1/3 of the total cost for the ImageTrend software for the Fire/QR.

Motion by Mott, second by Klein, to approve paying 1/3 of the total cost not to exceed \$3,300.00 if needed. Motion carried.

- c) **Storage shelving Fire/QR 1/3** – This item is being tabled for now. Further discussion will be had.
- d) **Insurance permits to Township for residents' property losses** – The Board discussed the new ruling that an insurance company can now add the Township to a claim check in the event there is a loss to the Township for cleanup of the property.
- e) **BS&A Software upgrade approval** –

Motion by Klein, second by Mott, to approve the new BS&A tax software upgrade in the amount of \$5000.00. Roll Call: Klein – Yes, Mott – Yes, Hanson – Yes, Conway – Yes. Motion carried.

8. Reports

Supervisor – Recap of agenda items; VBCO mitigation hazard worksheet completed

Treasurer – Tax bills to go out soon; Newsletter updates

Clerk – November Election; Audit to start

Zoning – 1 permit issued, EGLE complaint on lake property

Planning – Next meeting date is January 12, 2026

Sherriff – 40 calls for October; Thefts continue to rise, install cameras; Phone scams on the rise; Blight updates

Fire Board/Quick Response – QR is continually doing an excellent job with a 99% response rate

Grange Hall – Closed for the winter

Roads- Click Fix Stats; Click Fix app on the County website; Call 911 or dispatch at 269-674-8011 for weather related issues and downed trees

Senior Services – Hamilton Township partners with the Paw Paw and Lawrence Townships Senior Citizen Programs; Having a good turnout for dinners and activities; Visit <https://hamiltontownshipmi.org> for more information

Conservation District – Contact the Conservation District at 269-657-4030 ext. 5 or visit their Facebook page at: Van Buren Conservation District for information on available programs and resources for our area

9. Limited Public Comments

James Raffae – Tax service charges

10. Adjournment

Motion to adjourn by Hanson, second by Klein, motion carried. The meeting was adjourned at 7:39 p.m.

Rebecca Mott, Hamilton Township Clerk