

**Hamilton Township Board**  
**October 14, 2025**  
**7:00 p.m. - Hamilton Township Hall**

**1. Call to Order/Pledge**

The board meeting was called to order at 7:00 p.m. by Supervisor Conway. Also Present: Clerk Rebecca Mott, Treasurer Sandra Hanson, and Trustees Karen Makay and Justin Klein. There were eleven guests present.

**2. Limited Public Comments**

James Raffee – New recycling center

**3. Additions/Deletions to the Agenda**

Correction: New Business: b) Hall Rental Fees

**4. Approval of Agenda**

Motion by Makay, second by Klein, to approve the agenda as presented. Motion carried.

**5. Consent Agenda**

- a) Approval of the September 09, 2025, meeting minutes as presented.
- b) Monthly Budget Report for September - Cash Balances as of 09/30/25: General Fund - \$271,043.27; Road Fund - \$49,648.61; Lake of the Woods Weed Fund - \$12,082.95.
- c) Payment of Bills

Motion by Hanson, second by Klein, to approve the Consent Agenda as presented. Motion carried.

**6. Old Business**

- a) **Neighborhood Watch** – The neighborhood watch program will be ending at the end of 2025. If someone is interested in taking over the program and the Facebook page, please contact Supervisor Conway.
- b) **Hamilton Park – Open field project** - The Board will work with the Van Buren Conservation District to get plans for a good layout for the park. Supervisor Conway mowed a test trail.
- c) **Minutes once approved** – Clerk Mott is getting all past and future approved minutes added to the website.

**7. New Business**

- a) **Robert Rogers(IT) – New cemetery tracking program** – Robert Rogers gave a quick presentation on new software for the cemetery.

Motion by Makay, second by Klein, to approve the purchase of the new software for the cemetery at the gold level and to use ARPA funds for the purchase. Motion carried.

- b) **Hall Rental Fees** – The current rental fees for the Township Hall were discussed and raising the fees was discussed to keep up with the rising costs of hall maintenance, electric, and heating.

Motion by Klein, second by Makay, to approve the hall rental fee increase from \$200.00/rental to \$350.00/rental. Motion carried.

- c) **Twp Hall/Grange Hall cameras** – Robert Rogers(IT) will get the cameras and install them.

Motion by Makay, second by Hanson, to approve the purchase of cameras and installation not to exceed \$800.00. Motion carried.

- d) **AED/CPR training** - On Tuesday October 21, 2025, at 6:00 p.m. there will be an AED/CPR training class. This is free for the public to attend.

- e) **November 04, 2025 – Special Election** – The Election Committee meeting was held on October 14, 2025, at 6:45 p.m.

- a. Election Inspector Appointments –

Motion by Makay, second by Hanson, to approve the Election Inspector Appointments for the November 04, 2025, Special election. Motion carried.

- b. Receiving Board Appointments –

Motion by Klein, second by Makay, to approve the Receiving Board Appointments for the November 04, 2025, Special election. Motion carried.

c. Election Inspector and Receiving Board Pay –  
Motion by Hanson, second by Makay, to approve the Election Inspector and Receiving Board wages at \$20.00/hr. and \$21.00/hr. for the chair for the November 04, 2025, Special election. Motion carried.

## 8. **Reports**

**Supervisor** – Recap of agenda items; VBCO mitigation hazard email

**Treasurer** – Updates for newsletter; credit card software update

**Clerk** – November Election prep; Audit prep

**Planning** – 2025/2026 calendar dates set; STR fee structure

**Sherriff** – 44 calls for September; Thefts continue to rise, install cameras; Phone scams on the rise; Blight updates

**Fire Board/Quick Response** – New Fire Chief – Tom Bush, Asst Chief – Randy Haun; QR is continually doing an excellent job with a 99% response rate; Pizza Hut Fundraiser Oct 08, 2025

**Grange Hall** – 150yr celebration in October was a big success, a big thank you to everyone for all their hard work

**Assessor** – Parcel reviews for 2025 on track

**Roads**- Employee Appreciation Day; Snowplow rodeo; Chip sealing; Click Fix app on the County website; Call 911 or dispatch at 269-674-8011 for weather related issues and downed trees

**Senior Services** – Hamilton Township partners with the Paw Paw and Lawrence Townships Senior Citizen Programs; Having a good turnout for dinners and activities; Visit <https://hamiltontownshipmi.org> for more information

**Conservation District** – Open field project; Decatur Transfer station looking to add Styrofoam recycling; Contact the Conservation District at 269-657-4030 ext. 5 or visit their Facebook page at: Van Buren Conservation District for information on available programs and resources for our area

## 9. **Limited Public Comments**

Sharon Hemenway – vehicle accident on her street

## 10. **Adjournment**

Motion to adjourn by Makay, second by Klein, motion carried. The meeting was adjourned at 8:05 p.m.

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Rebecca Mott, Hamilton Township Clerk