

Hamilton Township Board
February 08, 2022
7:00 p.m. - Hamilton Township Hall

1. Call to Order/Pledge

The board meeting was called to order at 7:00 p.m. by Supervisor Druskovich. Also Present: Clerk Rebecca Mott, Treasurer Sandra Hanson, and Trustee Richard Conway. Trustee Makay was absent. There were eight guests present.

2. Limited Public Comments

Supervisor Druskovich explained that public comments are limited to three minutes per person with a total of fifteen minutes allowed per subject. Doug Hazzard and Pam Drane commented on the Grounds Maintenance and Snow Removal Contracts.

3. Additions/Deletions to the Agenda

Supervisor Druskovich explained the process for adding an item to the agenda. Notice needs to be given to Supervisor Druskovich at least five days before the meeting for the item to be considered being added to the agenda. Additions: New Business: g) QR Cascade System, h) 5-year Master Plan, i) Township Hall cold air returns, j) Township Hall parking lot lights and k) Township Hall inside lights – back door. Additions: Consent Agenda: d) Road Commission – Winter Safety Flyer and snow plowing notice and e) EGLE Notice – Well – Berry Brook Enterprises. Deletions: New Business: f) Assessment Roll Notice, Postage approval.

4. Approval of Agenda

Motion by Conway, second by Hanson, to approve the agenda as presented. Motion carried.

5. Consent Agenda

- a) Approval of the January 11, 2022, meeting minutes as presented.
- b) Monthly Budget Report for January - Cash Balances as of 01/31/22: General Fund - \$313,721.00; Road Fund - \$66,299.27; Lake of the Woods Weed Fund - \$13,679.44
- c) Payment of Bills
- d) Road Commission – Winter Safety Flyer and snow plowing notice
- e) EGLE Notice – Well – Berry Brook Enterprises

Motion by Conway, second by Hanson, to approve the Consent Agenda as presented. Motion carried.

6. Old Business

- a) **NFPI – FEMA - meetings** – Supervisor Druskovich will attend two educational meetings.
- b) **Grange Hall Track** – This item is tabled.
- c) **Hunting on township property** – There will be two Townhall meetings scheduled to discuss hunting on township property. Meetings will be scheduled, and the dates and times will be published in the Decatur Republican.
- d) **Open Field Project** – Information has been received from the Conservation district. A presentation with cost estimates and sketches will be held at the March or April meeting.
- e) **Neighborhood Watch** – Currently 986 members on the Facebook page. A zoom meeting will be held on April 3, 2022, at 4:00 p.m. Contact Jaimie Stone-McEnaney at littlefish664@hotmail.com for more information.
- f) **County Website/Township Website** – County website address is www.vanburencountymi.gov. Information is in the process of being gathered to move forward with the Township website.
- g) **Covid Relief funds** – First half of covid funds have been received. Acceptable uses for the funds are still being discussed. Budgets need to be discussed and completed.
- h) **Sexton** – David Wiles will continue as sexton. Duties as the Sexton will be discussed, and the contract will be completed.
- i) **Snow Removal contract** – Contracts will be posted again for bids to be considered, in more locations, and will be discussed at the March meeting.
- j) **Grounds maintenance contract** – Contracts will be posted again for bids to be considered, in more locations and will be discussed at the March meeting.
- k) **Audit** – The audit has been completed and signed.

7. New Business

- a) **Budget Amendment – Planning Commission salaries** – Needed funds will be moved from training and education and miscellaneous and will be added to the Planning Commission salaries budget.

Motion by Hanson, second by Conway, to approve a resolution to support the budget amendment by Clerk Mott. Roll Call vote: Hanson – Yes; Conway – Yes; Mott – Yes; Druskovich – Yes. Motion carried.

- b) **KN95 Mask Health Dept** – Free masks will be distributed by the Van Buren County and Cass County Health Departments. Contact them if interested.
- c) **Farming for the future** – A class is scheduled for March 8, 2022, from 8:30 a.m. – 3:00 p.m. at the Lawrence Conference Center. Contact Coleen at the Conservation District to sign up.
- d) **BOR March meeting dates** – The Board of Review will meet on the following dates and times. Tuesday March 8, 2022, 1:00 p.m. – Organizational Meeting, Monday, March 14, 2022, 9:00 a.m. – 12:00 p.m. and 6:00 p.m. – 9:00 p.m., and Wednesday March 16, 2022, 9:00 a.m. – 12:00 p.m., and 2:00 p.m. – 5:00 p.m. Appointments are required.
- e) **BOR Training** – The Board of Review will attend training, either online or in person.
- f) **Poverty Exemption Resolution** – A Resolution of Guidelines for Applications Requesting Consideration for Poverty Exemption was discussed.

Motion by Hanson, second by Conway, to accept the Resolution for Guidelines for Applications Requesting Consideration for Poverty Exemption having assets totaling no more than \$15,000.00, not including the primary residence and one vehicle. Roll Call vote: Conway – Yes; Mott – Yes; Hanson – Yes; Druskovich – Yes. Motion carried.

- g) **QR Cascade System** – A high pressure gas cylinder storage system for the ambulance that allows oxygen tanks to be filled without a compressor.

Motion by Conway, second by Hanson, to approve the QR Cascade System Administration Board to spend \$9,995.92 on the cascade system. Motion carried.

- h) **5-year Master Plan** – The Village of Decatur, Decatur Township and Hamilton Township would like to work together on the 5-year Master Plan.

Motion by Conway, second by Hanson, to approve joining the Village of Decatur and Decatur Township to work on the 5-year Master Plan. Motion carried.

- i) **Township Hall cold air returns** – Supervisor Druskovich will obtain bids on installing cold air returns to improve circulation in the building.
- j) **Township Hall parking lot lights** – Supervisor Druskovich will obtain bids on installing a timer system for the parking lot lights to come on and shut off automatically.
- k) **Township Hall Inside Lights – back door** – A motion light will be installed on the inside of the back door.

8. **Reports**

Supervisor – Property tax calls; Road Commission mileage funds; FEMA; Conservation District parks bus tour; Road Budget

Treasurer – Tax collections to date; Township Hall rentals

Clerk - Nothing to report

County - Commissioner Hanson gave various updates on county business; Commissioner Hanson will not be running for re-election

Planning – Wedding Venue discussions; work meeting to be scheduled

Fire Board/Quick Response – Over 600 calls received last year; Mileage increase; Future staffing discussions; Damage to QR Building; Possible 2nd Ambulance needed for transport

Senior Services – New Building to be open in March

Roads- Storm clean-up; Plowing; Road Tour sometime in March

Conservation District- Covid occupancy issues; Writing grants; Hiring for the Summer Intern Program; Conservation Education; FSA meetings

9. **Adjournment**

Motion to adjourn by Conway, second by Hanson, motion carried. The meeting was adjourned at 8:15 p.m.

Rebecca Mott, Hamilton Township Clerk