

**Hamilton Township Planning Commission
Hamilton Township Hall
December 9, 2024, 7:00 p.m.**

REGULAR MEETING MINUTES

PRESENT: Steve Petersen, Sherry DeLoach, William Lawson, David Cerven, Justin Klein, Mike Schultz and John Young

STAFF PRESENT: Bob May, Zoning Administrator
Robin Young, Recording Secretary

GUESTS: Rich Conway

1. Call to Order and Roll Call

Chairman Petersen called the meeting to order at 7:00 p.m.

2. Rich Conway, Hamilton Township Supervisor addressed the Planning Commission

3. Approval of Minutes for September 9, 2024 Regular Planning Commission Meeting
Motion by Young/2nd by Lawson to approve the amended minutes for September 9, 2024 minutes. Motion passed unanimously.

4. Additions/Deletions to Agenda

Two additional items were added under New Business.

5. Approval of Agenda

Motion to approve the amended agenda by DeLoach/2nd by Lawson. Motion passed unanimously.

6. Limited Public Comment

None

7. Approval of newly appointed Planning Commissioners, Mike Schultz and Justin Klein
Motion by Young/2nd by DeLoach to approve Mike Schultz and Justin Klein. Motion passed unanimously.

8. Old Business

a. Vote on Cell Tower Amendment

Motion to move draft amendment to Chapter 16, Section 16.27 Wireless Communication Facilities to a Public Hearing by Young/2nd by Lawson. Motion passed unanimously.

b. Vote on Swimming Pool Amendment

Motion to move draft amendment to Chapter 16, Section 16.12 Swimming Pool Regulations to a Public Hearing by Lawson/2nd by Young. Motion passed unanimously.

c. Discuss Short Term Rental Ordinance

Young stated the draft ordinance that the committee worked on is at the attorney. The short-term rental letter did not go out with the winter property taxes. More information will be forthcoming in January.

9. New Business

a. Set date for January Planning Commission Meeting.

The Commission decided to hold a Public Hearing/Planning Commission meeting on January 13, 2025 starting at 6:30 p.m.

b. Zoning Map Changes

May handed out the information on the 4 properties that are being proposed to change from C2 to AG. Motion to move the proposed zoning map changes to a Public Hearing by Young/2nd by Lawson. Motion passed unanimously.

c. Announcements. Petersen provided the Commissioners with the following:

- MSU Extension – Van Buren County
Governing Essential Seminar – Saturday, December 14, 2024
- Lawrence Township Master Plan Review letter
- Paw Paw Township Intent to Revise Master Plan letter

10. Adjournment

Motion to adjourn the meeting by Lawson/2nd by Young. Motion passed unanimously. Meeting was adjourned at 8:28 p.m.

Electronically Submitted By:

Robin Young, Recording Secretary